**Activity 1 – Prepare an interview**

1. **Complete this file with the steps and tasks that you need to do in order to conduct an interview**

|  |
| --- |
| Step 1: |
| Objective(s) |
|  |
| Tasks to do |
|  |
| Expected time needed |
|  |
| Step 2: |
|  |
|  |

1. **Complete this timeline**

Date:

Week:

Week 38